

SOUTH HAMS DISTRICT COUNCIL

NAME OF COMMITTEE	Salcombe Harbour Board
DATE	17 November 2014
REPORT TITLE	MATTERS FOR FUTURE CONSIDERATION
REPORT OF	Salcombe Harbour Master
WARDS AFFECTED	All South Hams

Summary of Report

To identify matters for future consideration by the Harbour Board.

RECOMMENDATION

That the Harbour Board **RESOLVES** to note the report.

Officer contact:

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1. BACKGROUND

1.1 Matters for Future Consideration should be reviewed at each meeting.

2. MATTERS FOR FUTURE CONSIDERATION**2.1 Harbour Board Dates**

2.1.1 The following dates have been set for Harbour Board Meetings:

- 9 February 2015
- 20 April 2015
- 8 June 2015
- 13 July 2015 (Annual Inspection)
- 14th September 2015

2.2 Report Time-Table

Meeting	Agenda items
Feb	3 rd ¼ (Oct – Dec) Performance Indicators reported. PMSC compliance reported (inspection is in Dec).
Apr	
Jun	4 th ¼ (Jan-Mar) Performance Indicators reported.
Jul	Previous FY year-end budget reported. Hbr Board Annual Report presented. Hbr annual inspection (before Board meeting)* *Designated Person invited to attend.
Sept	1 st ¼ (Apr - Jun) Performance Indicators reported. Following FY revenue budget considered. Hbr fees/charges reviewed.
Nov	2 nd ¼ (Jul - Sept) Performance Indicators reported. Customer satisfaction survey results reported.

2.3 Compliance with the Port Marine Safety Code

- 2.3.1 The Harbour is audited bi-annually by the designated person. A report of the Audit forms part of the agenda of this meeting.
- 2.3.2 The inspection took place 3 November and the results will be reported to the Board in February 2015.
- 2.3.3 Compliance was reported to the MCA in March 2014, this report is required every five years.

2.4 Long Term Security of Tenure

- 2.4.1 The Strategic Business Plan 2012-2017 set out within its key Strategic Objectives task 4.1 - To consider future boating trends and provide suitable and appropriate facilities and Services through an annual Harbour Board Workshop.
- 2.4.2 The next Harbour Board biannual workshop will be held in March 2015, date to be confirmed.

3. LEGAL IMPLICATIONS

- 3.1 Statutory Powers: Local Government Act 1972, Section 151. The Pier and Harbour Order (Salcombe) Confirmation Act 1954 (Sections 22-36).
- 3.2 There are no other legal implications to this report.

4. FINANCIAL IMPLICATIONS

- 4.1 There are no new financial implications as a result of this report.

5. Risk Assessment

- 5.1 The risk management implications are:

Risk/ Opportunity	Risk Status			Mitigating and Management Actions
	Impact/ Severity	Likelihood/ Probability	Risk Score	
Regular meetings allow the Harbour Board to respond speedily to changing circumstances	3	1	6	A better service in a safe environment for estuary users is delivered in an effective manner

Corporate priorities engaged:	Community Life Economy Environment
Statutory powers	The Pier & Harbour (Salcombe) Confirmation Act 1954
Consideration of equality and human rights:	There are no equality or human rights issues with this report
Biodiversity considerations:	None
Sustainability considerations:	None
Crime and disorder implications:	None
Background Papers:	Strategic Business Plan 2nd Edition dated 26 March 2012. Constitution of the Salcombe Harbour Board (as adopted by Council on 25 June 2009).
Appendices attached:	None